Undergraduate Graduation, and Academic Credit Appeals Petition

Name (Last Name, First Name, Middle Initial)	Major

College

- ☐ Agriculture, Engineering, & Technology
- ☐ Business
- ☐ Education & Behavioral Science
- ☐ Liberal Arts & Communication
- ☐ Nursing & Health Professions
- ☐ Sciences & Mathematics
- ☐ Undergraduate Studies

Reason for Petition *

- ☐ Suspension (returning term after time out)
- ☐ Suspension (returning term waive required time out)
- ☐ Late drop/Withdrawal Term:

Student must document faculty notification for each course (see example below.) Include additional courses on a separate sheet of paper.

Example: ACCT 2003 (Course) _____ (Faculty signature here)

_____ (Course) _____ (Faculty signature here)

- ☐ Upper Level Credit Issue
- ☐ Other(Please give brief description) _____

***All supporting documentation (pertinent emails, medical records, etc.) should be attached to this petition along with a clear and detailed letter of explanation. Student is also required to provide a copy of his/her transcript along with the completed petition form. It is highly recommended that the student attend the scheduled Undergraduate Graduation, and Academic Credit Appeals Committee meeting.**

Campus ID Number	Phone Number

Are you receiving or have you received VA benefits?	☐ Yes	☐ No
Are you receiving or have you received Financial Aid?	☐ Yes	☐ No
Are you currently or have you been a Student Athlete?	☐ Yes	☐ No

Permanent Mailing Address (Street/Box/Apt)			
City	State	Zip Code	Country

University Email Address (Use if currently enrolled)	Personal Email Address (Use if not currently enrolled)

Student Signature: _____ Date: _____

Advisor Signature ***(Required)***: _____ Date: _____

College Undergraduate Admission, Graduation, and Academic Appeals Committee Action:

Comments: _____

College Recommendation:

- ☐ Approve
- ☐ Deny
- ☐ Other _____

College Committee Chair's Signature: _____ Date: _____

This section must be completed before the appeal can be placed on the University Committee Agenda.

University Undergraduate Admission, Graduation, and Academic Appeals Committee Action:

Comments: _____

College Recommendation:

- ☐ Approve
- ☐ Deny
- ☐ Other _____

University Committee Chair's Signature: _____ Date: _____